

**MINUTES OF  
CITY OF DUVALL  
COUNCIL MEETING  
June 28, 2007  
7:00 P.M. - Duvall Fire Station**

Council Workshop    6:00 PM:            UDR Amendments – facilitated by staff and Mithum

**The City Council Meeting was called to order by Mayor Ibershof at 7:05 P.M.**

**Council Present:**        Gérard Cattin, Jeffrey Possinger, Dianne Brudnicki, Gary Gill,  
Heather Page, Glen Kuntz.

**Staff Present:**            Cari Hornbein, Steven Leniszewski, Glenn Merryman, Dianne Nelson,  
Duvall Fire Chief John Lambert, Bruce Disend, Jodee Schwinn.

**I.        Additions or Corrections to the Agenda:**

Under Consent Agenda add: Excusing the absence of Councilmember Keith Breinholt;  
Under Presentation add: Bill Trimm – Mill Creek Town Center; Under Council add:  
Councilmember Dianne Brudnicki; The council minutes of 6/14/07 were removed from  
the consent agenda and added under New Business Item #5. Under Payroll add the  
amount of \$153,141.87; Under Claims add the amount of \$148,497.70;

**II.       Adoption of Council Agenda:**

*It was moved and seconded (Possinger-Page) to adopt the Council Agenda.  
Motion carried. (6 ayes).*

**III.      Comments from the Audience:**

There were no comments from the audience.

**IV.      Approval of Consent Agenda:**

*It was moved and seconded (Possinger-Kuntz) to approve the consent agenda which  
included Payroll in the amount of \$153,141.87; Claims in the amount of \$148,497.70;  
Excusing the absence of Councilmember Keith Breinholt; the Budget Retreat Minutes of  
6/7/07 and the Special Workshop Minutes of 6/19/07. The Motion carried. (6 ayes).*

**V.        Presentation:                    Suburban Cities Association – Update on SCA Activities and  
Functions – 15 minutes.**

Karen Goroski, Executive Director of Suburban Cities Association, gave an overview of the SCA and explained the work being done by various committees. She said the Association has been very successful in influencing recent legislation, and she emphasized that the SCA is a member driven organization, and the call for nominations to the various committees will be coming up in October.

**Presentation: Bill Trimm – Mill Creek Town Center**

Bill Trimm gave a presentation on Mill Creek's Town Center. He explained how, like Duvall, the City of Mill Creek was facing some of the same challenges and issues when they were developing. He shared their planning process, and how some of those issues were addressed, and what worked for them.

**VI. Scheduled Items:**

**1. Mayor:** Mayor Ibershof commented that he recently toured Mill Creek and the surrounding area to see what R12 looks like and he emphasized that one of the things that he got out of touring Mill Creek was that the housing really helped make that project work.

**2. Committee Reports:**

a. Land Use Committee: Councilmember Gary Gill, reported that the Committee has been working on the UDR Updates and design changes and regulations, as a group and with Planning Commission.

b. Public Works Committee: Councilmember Gary Gill reported that the Committee has been working on the street standards. They've also been discussing access tracts and how many units should be able to be accessed. They've also discussed the Main Street project and Puget Sound Regional Council funding. They have also been working on moving forward on the 145<sup>th</sup> Street right-of-way purchase. Gary also gave a brief update on the status of the Big Rock Ballfield, and noted that additional funds will be needed to provide additional parking and address the parking lot design. He reported that the City may be able to save some money on the Depot Building Project because they will be able to use some of the existing building structure as part of the foundation for the building. Lastly, Gary reported that the Blower Design for the Wastewater Treatment Plant will be coming forward soon.

c. Public Safety Committee: Councilmember Glen Kuntz reported that Chief Merryman would report on the Committee activity during his staff report.

d. Economic Development Committee: Councilmember Dianne Brudnicki reported that the Committee met and outlined some of the items that they would like to have Doreen Booth the Economic Development Director work on, including a map of local businesses. They also previewed a draft of a new brochure that will be used to contact prospective

businesses to encourage them to come to Duvall. Doreen and the Committee are also continuing to work on the “Way Finding” signage project.

e. Finance and Administration Committee: Councilmember Heather Page thanked the rest of the council for their participation at the budget retreats that were held on June 7<sup>th</sup>, and June 21<sup>st</sup>. She reported that the next step will be for Dianne Nelson to add those priorities to the budget worksheets that will then be distributed to staff. The Finance Committee will then be reviewing those in that format.

### **3. Council:**

Councilmember Dianne Brudnicki reported that last week the Teen Summer Stage opened up on Friday and had a great turnout. She noted that his project was headed up by local Cedarcrest High School student, Emma Redman. Dianne also announced that the W.R.E.C.K. Center mural is now complete. The mural was the result of 150 volunteer hours. Dianne explained the overall value that these projects provided our community, as well as the value it provided to the young people that facilitated them. Dianne emphasized that these two projects built upon and contributed to what would be called “quality of life”.

### **4. Staff:**

Mayor Ibershof noted that Cari Hornbein, Planning Director and City Hall Administrator, is currently attending the Planning Commission Meeting. Cari asked the Mayor to let her know if any of the Councilmembers need to revisit some of the discussion items that they have been working on relating to the UDR updates. The Mayor noted that a separate special meeting could be held to address any of those items.

Councilmember Cattin stated that he still has some concerns he would like addressed regarding the differences in proposed zoning designations.

Councilmember Possinger also voiced his concerns regarding what exactly the changes are. He’d like to be clear on the items that are different, from the items that already exist in the current code, and what the practical effect of those proposed changes would be.

Councilmember Page would like to be sure the items that were brought up as “parking lot” issues are addressed.

It was decided that the Land Use Committee would revisit those issues at their next Land Use Committee Meeting, and then bring them back to the Council as a whole.

a. Steven Leniszewski, Public Works Director, reported that he attended a meeting regarding the “Way Finding” Grant. He noted that the grant funds must be spent this year, and they will bring it forward to Council. He also reported that the Puget Sound Regional Council (PSRC) is recommending approval of \$475,000 in grant funding for the Main Street Reconstruction Project. The recommendation now goes before the PSRC Executive Board. Steve reported that the Main Street Project is still moving forward and they are now working on channelization plans with WSDOT. Next week they will begin

taking samples of Main Street to determine what is under the asphalt which will help when it comes time in determining a funding estimate for the project.

b. Glenn Merryman, Carnation-Duvall Police Chief, reported that at the Public Safety Committee's last meeting, they discussed the director appointments for the City's Emergency Management Plan, they reviewed employee recruitment, and also discussed code enforcement specifically related to Fire Code enforcement. Chief Merryman also reported that he attended a Suburban Cities Association meeting and gave a presentation on behalf of the Small Police Agencies Coalition.

c. Dianne Nelson, Finance Director, gave an update on the recent fraud activity related to forged City of Duvall checks. The FBI has determined that it does not fall under their jurisdiction and they have turned the case over to the U.S. Postal Inspector. She emphasized that the City is protected against this fraud and has not suffered any loss as a result of it. Dianne also reported that there are now 90 utility customers signed up for the ACH automatic utility bill deduction program. She is hoping that by the end of August customers will also be able to view their accounts and make payments online. Lastly, Dianne reported that if cable service is out for more than 24 hours, customers are entitled to a credit from Millenium Digial Media. This credit is not automatic and must be requested by the customer.

d. John Lambert, Duvall Fire Chief, reported that he has been working with the City Engineers on updating the road standards. He also announced that 7 volunteer fire fighters will be graduating from recruitment and training. There may be another class of 7 volunteers that will begin training soon.

## **VII. Public Hearing: 2008 – 2013 Six-Year Transportation Improvement Plan**

8:57 p.m. The Public hearing was opened.

Steve Leniszewski, Public Works Director, identified the City of Duvall's top 4 priority transportation projects.

There were no public comments.

8:59 p.m. The Public Hearing was closed.

## **VIII. New Business:**

### **1. (AB07-38) Resolution #07-06 approving the 2008 – 2013 6-year TIP.**

*It was moved and seconded (Possinger- Page) to approve Resolution #07-06 approving the 6-year TIP. The motion carried. (6 ayes).*

### **2. (AB07-39) Ordinance #1054 amending Ordinance No. 987, to designate the Engineering Manager as the Assistant Director of Emergency Management.**

*It was moved and seconded (Possinger- Page) to adopt Ordinance #1054 amending Ordinance No. 987, to designate the Engineering Manager as the Assistant Director of Emergency Management. The motion carried. (6 ayes).*

**3. (AB07-40) Approve and authorize the Mayor to sign contract with Hough, Beck & Baird for the Big Rock Ball Park Parking Improvements.** *It was moved and seconded (Kuntz-Gill) to approve and authorize the Mayor to sign contract with Hough, Beck & Baird for the Big Rock Ball Park Parking Improvements. The motion carried. (5 ayes). (1 naye - Page).*

**4. (AB07-41) Appointment and confirmation of Kirby Wilbur to the Duvall Civil Service Commission Position #3, a six-year term ending 4/1/13.** *It was moved and seconded (Possinger- Page) to confirm the appointment of Kirby Wilbur to the Duvall Civil Service Commission Position #3, a six-year term ending 4/1/13.*

Chief Merryman introduced Kirby Wilbur. Mr. Wilbur said he looks forward to serving the City of Duvall. He also said he believes that Duvall has a very professional police force, and he is looking forward to helping keep it that way.  
*The motion carried. (6 ayes).*

**5. Approval of the Duvall City Council Minutes of June 14, 2007.**  
*It was moved and seconded (Cattin-Possinger) to amend the City Council Minutes of June 14, 2007, noting the Council's general feelings that were voiced to State Representatives Larry Springer and Roger Goodman following the Representative's presentation given at the last City Council Meeting.*

*The motion to amend the minutes failed. (3 ayes - Cattin, Brudnicki, Kuntz). (3 naves - Possinger, Gill, Page).*

*It was moved and seconded (Page-Gill) to approve the City Council Meeting Minutes of June 14, 2007. The motion carried. (6 ayes).*

**IX. Executive Session:** *None*

**X. Adjournment:**  
*It was moved and seconded (Possinger-Gill) to adjourn. Motion carried. (6 ayes). Meeting Adjourned 9:22 p.m.*

Signed \_\_\_\_\_  
Mayor Will Ibershof

Attest \_\_\_\_\_  
Jodee Schwinn, City Clerk